

## Education Freelancer

### ***About Us***

Braintree District Museum Trust is responsible for two heritage sites, Braintree Museum and The Warner Textile Archive.

Braintree Museum is based in the former Manor Street school building since 1993. The Museum conserves and celebrates the history of Braintree and its surrounding areas, focusing on the District's industrial and cultural achievements as well as its many notable personalities.

The Warner Textile Archive is the largest publicly owned collection from a luxury textile manufacturer in the UK. The Archive is housed in the original Warner & Sons mill in Braintree that was refurbished in 2004. The collection comprises over 100,000 items including designs on paper, hand woven textiles, printed textiles, business records, photographs and manufacturing equipment.

### ***About the Role***

The Trust is looking to grow its team of dedicated Education Freelancers help deliver our popular and ever-expanding education programme to schools, colleges and higher education institutions.

Our education programme consists of a wide-range of interactive workshops including; costumed roleplay sessions, object handling, store tours, talks and gallery visits. These are run either as an on-site visit, outreach or virtually.

### ***Main Responsibilities***

- Work closely with the Education Officer and other members of the Freelance team to provide high-quality sessions for children and young people.
- Deliver the education programme for both Braintree Museum and the Warner Textile Archive which covers a wide range of topics.
- Ensure the learning needs and objectives for each school, college or education institution are met.
- Set up and clear down for each activity and/or visit.
- Ensure all handling objects and/or resources are cared for and maintained at a high standard.
- Support other services relating to learning and families within the Trust.
- Be a representative of the Trust when delivering our programmes both on-site, on outreach or virtually.
- Ensure all legal requirements relating to health and safety, safeguarding and insurance are adhered to and kept up to date.

### ***What We Are Looking For***

Successful candidates will have experience of delivering learning experiences to people of all ages, abilities and backgrounds. We are looking for people who:

- Enjoy working with children and young people.
- Are confident in delivering high-quality and engaging learning experiences.
- Are proactive, enthusiastic and adaptable.

### ***Person Specification***

Requirements:

- Previous teaching experience.
- An interest in museums and heritage.
- Confident communicator.
- Flexible availability including occasional weekend and evening work.
- Knowledge of the national curriculum.
- Experience of working with children and young people with special education needs.
- The confidence to work independently but also be a keen team player.
- The ability to adapt sessions to meet the needs of students.
- Have creativity in presenting information to children and young people.
- A full, clean driving licence.
- This position is subject to a DBS check.

### ***Salary***

This is a freelance contract, paid at £20 per session (60 minutes) plus an additional £10 for set up.

Successful candidates will need to be flexible as working hours are based on as and when we get bookings.

The majority of bookings are organised for Monday- Friday, 10:00am-14:15pm.

Evening and weekend work may be required.

### ***To Apply***

Please send a CV and covering letter to Laura Barnard (Education Officer) at [schools@bdmt.org.uk](mailto:schools@bdmt.org.uk). Both documents should explain concisely any relevant experience and why you are suitable candidate for the role.

If you would like any additional information about the role or wish to have an informal discussion, please contact Laura using the contact details above.

Deadline for applications is Monday 28<sup>th</sup> March 2022.